

Welcome to St. Louise de Marillac Catholic Community! We want to congratulate you on this upcoming Sacramental event you are taking for your child(ren). It is a grace-filled moment for your family and for our entire faith community!

The pastoral staff and baptismal team desire to help make this occasion meaningful for you, your family, and friends. We would love to have you pray and worship with us as your child(ren) begin this new faith journey into the Catholic Church!

## Check list of items for Baptismal Registration:

- Letter of Permission, if needed
- Copy of Child's Original Birth Certificate
- Baptismal Class Certificate
- Received donation for the Church

Date and Time of Your Child's Baptism:

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## Baptismal Guidelines

*(For infants or children under age 7)*

*"All power in heaven and earth  
has been given to me.*

*Go therefore and make disciples  
of all nations,  
baptizing them in the name of  
the Father,  
and of the Son  
and of the Holy Spirit."*

(Matthew 28: 18-19)

St. Louise de Marillac  
1720 E. Covina Blvd.  
Covina, CA 91724

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### ***How can I schedule for a Baptism at St. Louise?***

Before you can reserve a baptismal date, you must fulfill the following criteria:

- I. **Only parents** may fill out the registration form. There is a portion that the godparent fill out and sign.
- II. If the parents reside outside of the boundaries or are not registered parishioners, they must obtain a letter of permission from the parish they live within the boundaries of and bring it with them at the time of registration.
- III. Turn in the necessary documents: Child's original birth (or hospital) certificate (A copy will be made of it & original returned to you).
- IV. There is a fee of \$75.00 per child due on the date of your registration.
- V. Parents, Godparents/Christian witnesses must attend a Baptismal Catechesis class.

**Note:** *Once the registration form has been completed and ALL necessary documents have been turned in, you can schedule for a date for your baptism. We are unable to give out dates until all documents are received.*

### ***What are the guidelines for choosing my Godparents?***

As you decide on who you will choose as your child's godparents please keep in mind the following requirements: One godparent has to be at least 16 years of age and has been received all sacraments in the Catholic faith.

#### ***How many Sponsors can I have?***

You are only *required* to have one godparent— you may have two and they must be a male and a female. At least one Godparent must lead a life “in harmony with the Catholic faith and the role to be undertaken”. They must be someone other than the child's parents.

#### ***Does my sponsor have to be Catholic?***

The Church requires only one godparent who is baptized in the Catholic faith. A **baptized**, non-Catholic may serve as a Christian Witness to the ceremony provided there is a Catholic godparent present. The Christian Witness' name will not appear on the Baptismal Certificate of the child, however they can fully participate in the child's baptism.

#### ***Who is supposed to attend the Baptismal Catechesis?***

Both Parents and Godparents/Christian Witness are required to attend a Baptismal Catechesis class. You can take the class online at <https://lacatholics.org/baptism/>

#### ***What if I took the Baptismal Class already, how long is the Certificate valid?***

Your Baptismal catechesis certificate is valid for two years. If this is your case, please contact the Parish Center for further information about what you need to do to schedule your Baptism.

### ***What if I want a Private Baptism?***

The Catholic faith is a very community oriented setting of faith, therefore group baptisms are strongly encouraged. If you would like a private baptism, you must fill out a request form from the Parish Center, have a deacon or priest sign this form, and submit it to the Parish Center so it may be approved by the pastor and scheduled on the church calendar. Private baptisms have a fee of \$400. One parent needs to be an active, registered member of this Parish. One parent and godparent needs to be a fully initiated Catholic, attend Mass every Sunday, and conform to Catholic beliefs.

#### ***What time do we need to be in the church on the day of the Baptism?***

On the day of your scheduled Baptism, please arrive 20 minutes prior to the scheduled time.

